

# THE NATIONAL LIBRARY BOARD ACT

Many countries have legislation that makes it compulsory for published works to be deposited with their national libraries. These works represent the developments of a country and are part of its heritage to be preserved.

The National Library Board Act ensures that Singapore's published materials such as books, magazines and newspapers, are collected and kept for reference by future generations.

With the growth of digital publishing, it is important to update the National Library Board Act so that the National Library Board can also collect and preserve works published digitally.

Many countries such as UK, Australia, New Zealand, Japan and South Korea have already updated their legislation to include digital materials.



## LEGAL DEPOSIT

The National Library Board Act allows the National Library Board to comprehensively collect and preserve Singapore's publications through its legal deposit role.

With the updated National Library Board Act, legal deposit will not only cover physical but digital materials as well. The National Library Board is responsible for ensuring that these publications are available for current and future generations.

Publications can be deposited via Deposit Web ([nlb.gov.sg/deposit](http://nlb.gov.sg/deposit)).



## HOW YOU CAN ACCESS THE COLLECTION

Search NLB's OneSearch catalogue ([search.nlb.gov.sg/](http://search.nlb.gov.sg/)).

Legal deposit materials are for reference only at the National Library.



# WHAT ARE THE PROPOSED CHANGES TO THE NATIONAL LIBRARY BOARD ACT?



## PRESERVING ELECTRONIC PUBLICATIONS THROUGH LEGAL DEPOSIT

Depositing of one copy of electronic publications published in Singapore.



## PRESERVING WEBSITES THROUGH WEB ARCHIVING

Capturing a snapshot of publicly available Singapore domain (.sg) websites at least once a year.



## ENABLING PRESERVATION THROUGH DEPOSITING WITHOUT RESTRICTIONS

Submission of digital publications without any restrictions so that they can be preserved by the National Library Board.

# WHY ARE THESE CHANGES IMPORTANT?



## PRESERVATION - ENABLING LONG-TERM ACCESS

Copies of deposited materials can be safeguarded in the National Library's collection for many years to come.



## ACCESS – ENABLING USE BY FUTURE GENERATIONS

Deposited materials can be securely accessed by the public for reference and research.

# LEGAL DEPOSIT

## WHAT SHOULD BE DEPOSITED WITH THE NATIONAL LIBRARY BOARD?



Books



Annual reports and yearbooks



Magazines and journals



Reports and research studies



Resources published in CD/CD-ROM/DVD



Newspapers



Maps



Posters



Music scores



Electronic publications

## Deposit your Singapore published materials



Two physical copies of the publication



Deposit digital publications without any restrictions so that they can be preserved



Deposit within four weeks of publication

NEW



One digital copy of the publication

## HOW CAN YOU DEPOSIT?



### Step 1:



Complete deposit form online via Deposit Web

### Step 2:

#### Deposit two physical copies



By post to the Legal Deposit Office



In person at the National Library and Public Libraries

#### Deposit one digital copy

NEW



By uploading file via Deposit Web



# WEB ARCHIVING

Web archiving is the process of taking a snapshot of a website at a specific point in time and preserving it for research. Online publications constitute an important part of Singapore's heritage and memories, and we need to preserve them before they are lost.



## WHY IS WEB ARCHIVING IMPORTANT?



The web archive constitutes Singapore's heritage and memories.

Works published on websites will be lost if not collected and preserved.

Current and future generations should have access to these archived websites to understand the life and times of our nation.

## WHAT WILL BE ARCHIVED?



Singapore websites that are already in the public domain (.sg)

Content hosted within the website

## WHAT WILL NOT BE ARCHIVED?



Password protected websites

Intranet sites

Content hosted outside the website

## WHAT ABOUT NON-SINGAPORE DOMAIN (.SG) WEBSITES?



Permission will be sought to archive non .sg websites with Singapore content of heritage value and which are important to preserve for future generations.

## HOW OFTEN WILL ARCHIVING BE DONE?



At least once a year.

More frequently during key events in Singapore, such as National Day.

## WHAT WILL WEBSITE OWNERS BE REQUIRED TO DO?



No action is required from the website owners. Auto-archiving will be done by the National Library Board.

Robots Exclusion Protocol which prevent web crawlers from archiving certain parts of the website will be bypassed. This is the standard web-archiving practice of libraries around the world.

## HOW WILL ARCHIVED WEBSITES BE ACCESSED?



Archived websites are for on-site reference only at the National Library.

